

## Board Skills Audit Matrix

A company's Board should be a team made up of complementary skills, knowledge, and experience. The Board Skills Audit records the level of skill, knowledge and experience of each Board member. The result will identify the gaps in the business.

When carrying out the Skills Audit, remember that governance is a 'thinking' not a 'doing' role, the skills and knowledge required are those that enable Board members to ask the right questions, analyse data and have focused discussions that create robust accountability.

Skills / Competency / Qualities	Highly Skilled	Skilled	Some Proficiency	No Expertise
Audit / Risk Management				
Food & Drink sector				
Equality and Diversity				
Financial management				
Governance				
Human Resources				
Income Generation/Fundraising				
Legal				
Marketing, Branding, Social Media				
Performance Management				
Research and Policy				
Strategic Planning				
Accreditations e.g. Food Hygiene				
Welsh speaker or other language skills				